# **FOSECO INDIA LIMITED**

# **ARCHIVAL POLICY**

#### INTRODUCTION

Pursuant to Regulation 30(8) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), every listed entity shall disclose on its website all such events or information which has been disclosed to the Stock Exchange(s) under this Regulation. Such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the archival policy of the Company.

Accordingly, the Board of Directors ("the Board") of Foseco India Limited ("the Company") has approved the "Archival Policy", which is effective from 1 December 2015.

# **POLICY**

1. This Policy shall be applicable to all announcements / disclosures made under Regulation 30 of the Listing Regulations and hosted on the Company's website - <a href="https://www.fosecoindia.com">www.fosecoindia.com</a>.

The announcements / disclosures that are filed with the Stock Exchange(s) and are hosted on the website of the Company, includes the following:-

- a) Annual / Quarterly / Half-yearly Financial Results of the Company,
- b) Annual Reports,
- c) Quarterly Shareholding Pattern,
- d) Changes in the Board of Directors and Key Managerial Personnel,
- e) Details of Unpaid / Unclaimed Dividend,
- f) Report of the Scrutinizer on the e-voting polling process,
- g) Policies / Codes that are filed with the Stock Exchange(s)
- h) Various important events and announcements, etc.
- 2. All such announcements / disclosures will remain hosted on the website of the Company for a period of 5 years from the date of original announcement / disclosure.
- 3. The content of the website of the Company will be reviewed on an ongoing basis, once in every quarter. All such announcements / disclosures hosted on the website of the Company would be moved to the "Archival Folder" after a period of 5 years from the date on which such announcements / disclosures were made. The archived folder would be available for a period of 1 year.
- 4. After the expiry of the period of 1 year, once in every quarter, all the contents of the archived folder will be removed from the Company's website.

#### **DISCLOSURE**

This Policy shall be hosted on the Company's website - www.fosecoindia.com.

### **AMENDMENT**

This Policy is subject to review from time to time by the Board of Directors of the Company.

Place: Pune

Date: 21 January, 2016